

ROSLISTON PARISH COUNCIL

South Derbyshire District in the County of Derby

To:

Chairman and Members of Rosliston Parish Council
Ward Members - South Derbyshire District Council,
Derbyshire County Council
and Derbyshire Constabulary representatives

Mrs Lynn Sullivan – Clerk
The Cottage
Sandy Lane
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Derbyshire
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19 January 2017

Dear Councillor

You are summoned to attend the meeting of Rosliston Parish Council to be held at 7.00pm on **Monday, 23 January 2017** in the Milligan Room at Rosliston & Cauldwell Village Hall, Main Street, Rosliston. The meeting will be followed by the annual Finance Meeting, with one item only on the agenda – Budget and Precept 2017/18.

I should be grateful to receive any apologies.

Yours faithfully

Lynn

Lynn Sullivan
Clerk

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## AGENDA

1. **Apologies**
2. **Minutes of the Ordinary Meeting held on 19 December 2016**
3. **Exempt Items**
4. **Chairman's Announcements**
5. **Declarations of Interest**
6. **Public Session**
7. **Police Matters**
  - December 2016 Area 6 Neighbourhood Report
8. **South Derbyshire District Council Matters**

## 9. Derbyshire County Council Matters

### 10. Matters Arising from the Meeting held on 18 July 2016

- Parking in the Vicinity of the School (Minutes 71.1, 107.2, 108.1, 127.1, 145.1 and 163.1 of 2015/16 and 10.1, 25.1, 41.1, 77.1, 93.2 and 112.1 of 2016/17 refer)
- DALC Circular 9/2016 – Community Resilience (Minutes 45, 77.6, 94.3, 112.4 and 131.4 refer)
- Damage to Bus Shelter in Main Street (Minutes 112.8 and 131.6 refer)
- School Field/Fence – (From Walkabout casework Walkabout held on 28 April 2016)
- Groundsman Contract (Minutes 118.3 and 131.10 refer)
- Land to the Rear of the Village Hall – Insurance of Play Equipment (Minute 116.1 refers)
- Parish Notice Boards (Minutes 118.5 and 131.12 refer)
- Rosliston & Cauldwell Village Hall Management Committee – Grant Application (Minute 131.11 refers)
- Flood Liaison Meeting (Minute 133 refers)
- Cycling Code of Conduct (Minute 133 refers)
- HMRC – Clerk’s Tax (Minute 133 refers)
- Internal Audit (Minute 134 refers)

### 11. Planning

- Applications for Planning Permission
  - None

### 12. Correspondence

- SDDC – Press Releases
- Complaint from a member of the public
- SDDC – Area 6 SNT Meeting to be held on 6 February 2017

### 13. DALC

- Circulars 19/2016 and 01 and 02/2017(attached)
- Council Tax Referendum Principles

### 14. Finance

- Payments

| Payee          | In respect of                                                                   | Amount<br>£                               |
|----------------|---------------------------------------------------------------------------------|-------------------------------------------|
| Mrs L Sullivan | Clerk’s salary<br>Standing Expenses<br>Payment for 2 hours per month on website | 383.80<br>25.00<br><u>18.24</u><br>427.04 |
| Mr L Hubbard   | Lengthsman Work – invoices to be presented at the meeting                       |                                           |

- Receipts  
£NIL

- Bank Account Balances – as at 19 January 2017  
Community Account - £2,274.00  
BMM Account - £5,124.06

- Website Expenditure

| <b>Expenditure</b>                                                                           | <b>Date</b> | <b>Amount<br/>£</b> | <b>Balance<br/>£</b> |
|----------------------------------------------------------------------------------------------|-------------|---------------------|----------------------|
| Initial grant from NALC                                                                      | May 2016    |                     | 1,212.00             |
| 2Commune initial set up & first year's licence                                               | August 2016 | 600.00              | 612.00               |
| Clerk - transfer of documents/set up website<br>20 hours @ £9.12 per hour                    | Oct 2016    | 182.40              | 429.60               |
| 2commune - email cost for first year                                                         | Oct 2016    | 25.00               | 404.60               |
| Website maintenance at £18.24 per month<br>September & October                               | Oct 2016    | 36.48               | 368.12               |
| Website maintenance at £18.24 per month                                                      | Nov 2016    | 18.24               | 349.88               |
| Website maintenance at £18.24 per month                                                      | Dec 2016    | 18.24               | 331.64               |
| <b>To be Paid</b>                                                                            |             |                     |                      |
| Printer (£99.00 allocated)                                                                   |             | 99.00               |                      |
| Website maintenance – payment to Clerk 2<br>hours per month for 12 months.<br>24 hrs x £9.12 |             | 218.88              |                      |

**15. Village Items**

- Flag Flying Days – Next date is 6 February 2017 to mark Her Majesty's Accession.

**16. Parish Council Business**

- Intention to Co-opt to the Casual Vacancy
- Approval of updated Risk Assessment
- Approval of updated Standing Orders

**17. Date of Next Meeting**

- Monday, 20 February 2017 at 7.00pm