

ROSLISTON PARISH COUNCIL

South Derbyshire District in the County of Derby

To:

Chairman and Members of Rosliston Parish Council
Ward Members - South Derbyshire District Council,
Derbyshire County Council
and Derbyshire Constabulary representatives

Mrs Lynn Sullivan – Clerk
The Cottage
Sandy Lane
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Derbyshire
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15 December 2016

Dear Councillor

You are summoned to attend the meeting of Rosliston Parish Council to be held at 7.00pm on **Monday, 19 December 2016** in the Milligan Room at Rosliston & Cauldwell Village Hall, Main Street, Rosliston.

I should be grateful to receive any apologies.

Yours faithfully

Lynn

Lynn Sullivan
Clerk

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**A G E N D A**

1. **Apologies**
2. **Minutes of the Ordinary Meeting held on 21 November 2016**
3. **Exempt Items**
4. **Chairman's Announcements**
5. **Declarations of Interest**
6. **Public Session**
7. **Police Matters**
  - November 2016 Area 6 Neighbourhood Report
8. **South Derbyshire District Council Matters**
9. **Derbyshire County Council Matters**

**10. Matters Arising from the Meeting held on 18 July 2016**

- Parking in the Vicinity of the School (Minutes 71.1, 107.2, 108.1, 127.1, 145.1 and 163.1 of 2015/16 and 10.1, 25.1, 41.1, 77.1, 93.2 and 112.1 of 2016/17 refer)
- Community Asset Registration (Minutes 26.6, 42.5, 60.3, 77.3, 94.2 and 112.1 refer)
- Litter Picker Trolleys (Minute 31.2 and 49 of 2015/16 60.4, 88.5 and 94.3 and 112.3 of 2016/17 refer)
- DALC Circular 9/2016 – Community Resilience (Minutes 45, 77.6, 94.3 and 112.4 refer)
- Painting of Village Planters (Minutes 65.2, 77.7, 94.4 and 112.5 refer)
- Community Resilience (Minutes 45 and 77.8, 94.6 and 112.4 refer)
- Damage to Bus Shelter in Main Street (Minute 112.8 refers)
- School Field/Fence – (From Walkabout casework Walkabout held on 28 April 2016)
- Streetscape (Minutes 94.5 and 112.10 refer)
- Request by Seales & Linton Scouts for Strawberry Lane Signage (Minutes 82.4 112.12 refer)
- Groundsman Contract (Minute 118.3 refers)
- Land to the Rear of the Village Hall – Insurance of Play Equipment (Minute 116.1 refers)
- Parish Notice Boards (Minute 118.5 refers)

**11. Planning**

- Applications for Planning Permission
  - None

**12. Correspondence**

- SDDC – Press Releases
- SDDC – Summer Holiday Provision 2017
- SDDC – Parish Precept 2017/18
- SDDC – Flood Liaison Meeting Minutes (attached)
- DCC – Derbyshire & Derby Minerals Local Plan – Sites Consultation
- Holocaust Memorial Day Trust – Commemoration of Holocaust Memorial Day on or around 27 January 2017 (received and forwarded via email). Please also see item 16 below.
- Mr Paul Marbrow – Development of Cycling Code of Conduct
- Rosliston & Cauldwell Village Hall Management Committee – Grant Application
- HMRC – Clerk’s Tax
- Mr David Owen – Email regarding village issues and response from the Chairman (received and forwarded via email)

**13. DALC**

- Circular 18/2016 (attached)

**14. Finance**

- Payments

| Payee          | In respect of                                                                            | Amount<br>£   |
|----------------|------------------------------------------------------------------------------------------|---------------|
| Mrs L Sullivan | Clerk’s salary                                                                           | 383.80        |
|                | Standing Expenses                                                                        | 25.00         |
|                | Payment for 2 hours per month on website                                                 | 18.24         |
|                | Reimbursement for purchase of Arnold Baker (10th Edition) “Local Council Administration” | <u>106.93</u> |
|                |                                                                                          | 533.97        |
| Mr L Hubbard   | Lengthsman Work – invoices to be presented at the meeting                                |               |

- Receipts  
£NIL
- Bank Account Balances – as at 15 December 2016  
Community Account - £3,682.97  
BMM Account - £5,123.89
- Website Expenditure

| <b>Expenditure</b>                                                                           | <b>Date</b> | <b>Amount<br/>£</b> | <b>Balance<br/>£</b> |
|----------------------------------------------------------------------------------------------|-------------|---------------------|----------------------|
| Initial grant from NALC                                                                      | May 2016    |                     | 1,212.00             |
| 2Commune initial set up & first year's licence                                               | August 2016 | 600.00              | 612.00               |
| Clerk - transfer of documents/set up website<br>20 hours @ £9.12 per hour                    | Oct 2016    | 182.40              | 429.60               |
| 2commune - email cost for first year                                                         | Oct 2016    | 25.00               | 404.60               |
| Website maintenance at £18.24 per month<br>September & October                               | Oct 2016    | 36.48               | 368.12               |
| Website maintenance at £18.24 per month                                                      | Nov 2016    | 18.24               | 349.88               |
| <b>To be Paid</b>                                                                            |             |                     |                      |
| Printer (£99.00 allocated)                                                                   |             | 99.00               |                      |
| Website maintenance – payment to Clerk 2<br>hours per month for 12 months.<br>24 hrs x £9.12 |             | 218.88              |                      |

**15. Village Items**

- Flag Flying Days – Next date is 6 February 2017 to mar Her Majesty's Accession.
- To decide whether the flag should be flown on Holocaust Day, 27 January 2017

**16. Parish Council Business**

- Intention to Co-opt to the Casual Vacancy
- Approval of Amended Standing Orders
- To set a date for the Finance Meeting in January

**17. Date of Next Meeting**

- Monday, 16 January 2017 at 7.00pm